

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA

Telephone: (01225) 477000 *main switchboard*

Direct Lines - Tel: 01225 394358 Fax: 01225 394439

Web-site - <http://www.bathnes.gov.uk>

Date: 7 September 2011

E-mail: Democratic_Services@bathnes.gov.uk

To: All Members of the Council
Chief Executive and other appropriate officers
Press and public

Dear Member

Council: Thursday, 15th September, 2011

You are invited to attend a meeting of the **Council**, to be held on **Thursday, 15th September, 2011** at **6.30 pm** in the **Banqueting Room - Guildhall, Bath.**

The agenda is set out overleaf.

Sandwiches and fruit and tea/coffee/cold drinks will be available for Councillors from 5pm in the Aix-en-Provence Room (next to the Banqueting Room) on Floor 1.

Yours sincerely

Jo Morrison
Democratic Services Manager
for Chief Executive

Please note the following arrangements for pre-group meetings:

Conservative	Brunswick Room, Ground Floor
Liberal Democrat	Kaposvar Room, Floor 1
Labour	Small Meeting Room, Floor 1
Independent	Performance and Improvement Team Office, Floor 1

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jo Morrison who is available by telephoning Bath 01225 394358.
2. **Details of decisions taken at this meeting can** be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above. Papers are available for inspection as follows:

Public Access points – Guildhall – Bath, Riverside – Keynsham, Hollies – Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton Public Libraries.

For Councillors and officers, papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Libraries.

3. **Spokespersons:** The Political Group Spokespersons for the Council are the Group Leaders, who are Councillors Paul Crossley (Liberal Democrat Group), Francine Haerberling (Conservative Group), John Bull (Labour Group) and Doug Deacon (Independent Group).
4. **Attendance Register:** Members should sign the Register, which will be circulated at the meeting.
5. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme can be obtained by contacting Jo Morrison as above.
6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

7. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

8. **Presentation of reports:** Officers of the Council will not normally introduce their reports unless requested by the meeting to do so. Officers may need to advise the meeting of new information arising since the agenda was sent out.

A G E N D A

1. EMERGENCY EVACUATION PROCEDURE

The Chairman will draw attention to the emergency evacuation procedure as set out under Note 7.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to complete the green interest forms circulated to groups in their pre-meetings (which will be announced at the Council Meeting) to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **personal and prejudicial** *or* **personal**.

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Solicitor to the Council and Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

4. MINUTES 14TH JULY 2011 (Pages 7 - 14)

To be confirmed as a correct record and signed by the Chair(man)

5. ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL OR FROM THE CHIEF EXECUTIVE

These are matters of information for Members of the Council. No decisions will be required arising from the announcements.

6. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

If there is any urgent business arising since the formal agenda was published, the Chairman will announce this and give reasons why he has agreed to consider it at this meeting. In making his decision, the Chairman will, where practicable, have consulted with the Leaders of the Political Groups. Any documentation on urgent business will be circulated at the meeting, if not made available previously.

7. QUESTIONS, STATEMENTS, PETITIONS AND DEPUTATIONS FROM THE PUBLIC

The Democratic Services Manager will announce any submissions received under the arrangements set out in note 5 above. The Council will be invited to decide what action it wishes to take, if any, on the matters raised in these submissions. As the questions received and the answers given will be circulated in written form there is no

requirement for them to be read out at the meeting. The questions and answers will be published with the draft minutes.

8. CORE STRATEGY - POST SUBMISSION CHANGES (Pages 15 - 68)

The Core Strategy has reached a key stage in its preparation. It has been submitted for examination and public hearings are due to in January 2012. The Core Strategy is therefore now under examination. The Inspector has undertaken preliminary assessment of the Core Strategy and has raised a number of concerns which require a response from the Council. Some of these issues may require an amendment to the Core Strategy. If agreed, these amendments will need to undergo community engagement to ensure the Inspector has the full range of views to inform the examination process.

The background papers (including the Sustainability Appraisal) will be available in Members' rooms in advance of the meeting.

9. YOUTH JUSTICE PLAN (Pages 69 - 106)

Production of an annual Youth Justice Plan is a statutory requirement. It sets out work planned to prevent youth offending and re-offending within Bath and North East Somerset. The Plan will be submitted to the Youth Justice Board for England and Wales.

10. UPDATE ON THE ESTABLISHMENT OF THE COMMUNITY INTEREST COMPANY FOR THE PROVISION OF COMMUNITY HEALTH & SOCIAL CARE SERVICES (Pages 107 - 120)

This report updates Council on progress in establishing a Social Enterprise to provide integrated community health and social care services and to commission health, social care and housing for the benefit of patients, clients and taxpayers on behalf of the Council and NHS Bath & North East Somerset (NHS B&NES/'the PCT').

Any recurring costs falling outside the Council's existing approved budget need to be approved by full Council within the context of the overall savings being delivered and the forthcoming Budget round for 2012/2013.

11. FUTURE COUNCIL - STATUTORY RESPONSIBILITIES (Pages 121 - 126)

In November 2010, proposals for the future organisational model of the council, with a focus on a strategic leadership role and a senior management structure to support its delivery, were approved. A Re-structuring Implementation Committee was established to oversee implementation with a requirement to report back on any matters requiring the views of or a decision by Council in respect of the approval of appointment and the designation of Statutory Officers as required.

This report seeks Council's approval to a number of specific recommendations of the Implementation Committee, made in accordance with the first step principles set out in the originating Council report.

12. PROPOSED CHANGES TO THE STANDARDS REGIME (Pages 127 - 132)

In May, Council asked the Standards Committee to review its procedures for investigation of complaints with the intention of submitting proposals for the implementation of the Localism Bill currently before Parliament (in respect of the Member conduct aspects of the Bill), and making the system fairer to those people who are the subject of a complaint. This is the report of the Standards Committee.

13. POLICY DEVELOPMENT AND SCRUTINY PANELS - ROLE OF VICE CHAIRS (Pages 133 - 150)

This report puts forward proposals concerning the role of Vice-Chairs of Policy Development and Scrutiny Panels, as requested by Council at its May meeting.

14. DRAFT SCHEME FOR THE APPOINTMENT OF HONORARY ALDERMEN AND HONORARY ALDERWOMEN OF BATH & NORTH EAST SOMERSET (Pages 151 - 160)

This report asks Council to consider the comments of the Resources Policy Development & Scrutiny (PDS) Panel regarding a scheme for the appointment of Honorary Aldermen and Honorary Alderwomen of Bath and North East Somerset to recognise the contribution to the community made by former long serving councillors.

The comments of the Resources PDS Panel will be circulated to Councillors following their meeting on 12th September 2011.

15. TREASURY MANAGEMENT OUTTURN REPORT (Pages 161 - 172)

The Council is required to approve a Treasury Management Strategy before the start of each financial year, and to receive a mid year report and an annual report after the end of each financial year.

16. ANNUAL REPORT OF AUDIT COMMITTEE (Pages 173 - 182)

The Corporate Audit Committee has specific delegated powers given to it from full Council and as such is required to report back annually to Council under its Terms of Reference. This is the Annual Report of the Committee which details its work over the last year.

17. QUESTIONS, STATEMENTS, PETITIONS AND DEPUTATIONS FROM COUNCILLORS

The Democratic Services Manager will announce any submissions received. The Council will be invited to decide what action it wishes to take, if any, on the matters raised in these submissions. As the questions received and the answers given will be circulated in written form there is no requirement for them to be read out at the meeting. The questions and answers will be published with the draft minutes.

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.